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## MINUTES

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# Glossopdale Community College Parents Teachers and Friends Association

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*Date* 1/22/2020 7:00 PM

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## In Attendance

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Sue Gilbert (Chair) Maria Miller (Secretary), Angela Bilbruck (Treasurer)

Heather Nevin, Homa Taylor Rachael Gregson Bobby Andrew, Sarah Oakes, Zuzana Powley, Lorraine Duffy  
Leanne Pace.

Apologies: Jo Lythgoe, Helen Kirby, Tracey Fielding, Claire Barber.

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## Future of the PTFA

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Claire checked the constitution with regard to the resignations to confirm the process and now Kay and the Chair, Claire have formally step down new committee members have taken up posts.

Sue Gilbert – Chair

Maria Miller – Secretary

Angela Bilbruck- Treasurer

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## Format

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Meeting was called to present and plan the proposed film night as a fund raising and community building event.

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Community Film Night      Arranged for 24.4.20      Door open 6.15pm      Film start 7pm

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Discussion included planning on the suitable film genre (Classic/sing-a-long/Animation) to be used with the view to do a poll for the local audience to see what the community would favor. Leanne P kindly said she will look into this.

Issues around costing the event with licenses needed or using the current umbrella NPLC license held by the site. If the NPLC license is used then the PTFA cannot charge entry for the event. Number can be gaged via the ticket sales. Tickets through Ticketmaster.

To present a new/current release film it would incur costs of 35% of sales or upfront cost of £83 per event, but to use a film which is released for 6mths or more no cost is incurred and is covered by the NPLC license on site. Film choice to be dictated by the poll return options. Film options can be used from Netflix or DVD format.

Varied options of refreshment idea brought into discussion and the different people who opted to take an area will look into the costing and come back to Sue G to arrange finance of sundries.

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## Decision

Sue /Leanne - Booking ticket using online system- no charge

Homa- Ice cream/ Popcorn costing and overseeing at the event

Dave- Soft drinks and alcoholic beverages costing and overseeing at the event

Tina and Rachel- Pick and mix sweets costing and overseeing at the event  
Sue and Leanne - Advertisement of event through school and on social media  
Sue- Flyer to invite primary school members and their families to the event through the school.  
Sue /Heather – Hotdogs costing and overseeing at the event  
Leanne – Advertise event through screen at Ngage.

Advertisement to state – Children under 11yrs need to be accompanied by an adult.

Still need volunteers to do.....

Door/Scanning tickets

Raffle

Gift needed to go on raffle

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## Current Financial Status

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There was a discussion on possible banking solutions presented and it was decided that the cheque would go into a new account at Lloyd's branch in Glossop. Angela will set up the account and then asked for signatories (Sue/Maria/Angela) to fill in the information for the account to be set up and functional. Information to go out with meeting notes.

Float to be arranged from remaining funds after bidding request applications have been finalized.

Some member who attended ((Tina /Heather/Homa) expressed an interest in being Trustee's and they will receive information via a separate email which will need to be completed and return to Angela so it can compiled to forward to the Charities Commission.

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## Next Meeting

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To discuss and check arrangement's for the family film night. Refreshment's etc to be sold. Tickets through Ticketmaster.

Preliminary planning and thoughts for summer fair.

Proposed date of meeting Weds 4<sup>th</sup> March at 6.30pm @ Glossopdale School.